

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. 2, which was held on **Monday, October 13, 2025** at 5:30 P.M. Notice and Agenda were recorded at the County Clerk's Office at 9:32 A.M. and posted on the front door of the Rural Water Office at 5:00 P.M. on October 9, 2025. (See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Those Present: Secretary John Hoefer, Treasurer Linda Henderson, Director Brett Butlan, Director Dustin Rudolf, Manager Regina Clinton, Reporter Nancy Parry, Field Superintendent Merle Pearce and Plant Superintendent Ryan Brown. Others Present: JK Evicks with Garver Engineering. Assist. Sec-Treasurer Terry Bourne arrive at 5:45 PM. Chairperson Jerry Lewis and Vice-Chairperson Mark Smith were both absent – excused.

Call for approval of September 8, 2025 Minutes – Regular Meeting --- Minutes approved as mailed.

MANAGER'S REPORT (See Attach #2)

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

PLANT SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Consideration of and Take Possible Action regarding awarding bid for Elevated Storage Tank Construction Package Contract as per engineer's recommendation: JK with Garver went over the bids with the Board. He informed them that they came in lower than the cost estimate of 9.78 million. We had 2 bids - Landmark Structure I,LP coming in at \$7,374,000 and Caldwell Tanks coming in at \$7,743,500. Motion made by Treasurer Henderson, 2nd by Director Rudolf, Yes by Director Butlan and Secretary Hoefer to move forward with Landmark Structure I,LP bid for \$7,374,000. Engineer stated that Landmark is ready to start anytime.

Consideration of and Take Possible Action regarding Notice to Proceed for Elevated Storage Tank upon Engineer and Rural Development's approval: Motion by Director Butlan, 2nd by Director Rudolf, Yes by Treasurer Henderson, Assist. Sec-Treas Bourne and Secretary Hoefer to proceed with the construction of the elevated storage tank.

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Discussion regarding Garver Work Order for Elevated Storage Tank Construction Phase Services to be considered at next board meeting: JK went over Work Order #2502326 with the board. This work order consists of the following being performed by Garver: Project Management; Construction Administration Services; Construction Observation Services and Operation & Maintenance Manual Services. This item is postponed until the November meeting.

Update on the pipeline and Water Treatment Plant Projects: JK updated the board on the status of the WTP project. Application for Permit to Construct was sent to and received by DEQ in September. Everything has been provided to Rural Development for the application for funding. DEQ's Notice of Deficiencies consisted of changing the fire line and, we may have to move to the other side of the road for the water line due to fiber. We are looking to have permits back by December and may know more from State funding by then. Manager Clinton stated that Jeremy with Choctaw Nation said they may have more funding. He requested that we send him projects that are \$3,000,000 or less.

Consideration of and Take Possible Action regarding authorizing the manager, field superintendent and office manager to sign pay requests for the OWRB ARPA Grant: Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treas Bourne, Yes by Director Butlan, Director Rudolf and Secretary Hoefer to authorize manager, field superintendent and office manager to sign pay requests for the OWRB ARPA Grant.

Consideration of and Take Possible Action regarding moving forward with the PFAS settlement claim process: Dies due to lack of action.

Consideration of and Take Possible Action regarding rebuilding High Service Pump #2 motor: Plant Superintendent Brown informed the board that the quote to rebuild the High Service Pump#2 is estimated at \$7,750.00. Director Butlan asked about a Warranty. Motion made by Treasurer Henderson, 2nd by Director Rudolf, Yes by Sec-Treas Bourne, Director Butlan and Secretary Hoefer to move forward once we check the warranty.

Consideration of and Take Possible Action regarding purchasing a zero-turn mower for Distribution - \$15,000.00 budgeted: Field Superintendent informed the board that this mower will be used at the sewer lagoons. Motion made by Assist. Sec-Treas Bourne, 2nd by Treasurer Henderson, Yes by Director Butlan, Director Rudolf and Secretary Hoefer to purchase a zero-turn mower for Distribution.

Consideration of and Take Possible Action regarding repairing the 2010 Ford Escape or replacing it: Manager Clinton explained to the Board that the Escape is 15 years old and it is starting to show its age. We have gotten one quote to get it fixed - \$4,633.30 and we have someone else looking at it for a second quote. Postponed

Consideration of and Take Possible Action regarding purchasing (1) new vehicle - \$55,000.00 budgeted: Motion by Director Butlan, 2nd by Director Rudolf, Yes by Treasurer Henderson, Assist. Sec-Treas Bourne and Secretary Hoefer to purchase a new vehicle.

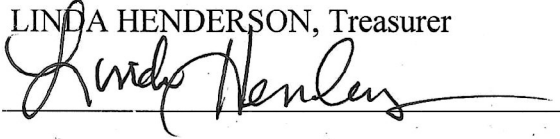
OTHER BUSINESS:

Board approval of checks written in September: Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treas Bourne, Yes by Director Butlan, Director Rudolf and Secretary Hoefer to approve checks written in September.

FINANCIAL REPORT – September (See Attach #5 thru #11)

ADJOURNMENT 6:22 PM

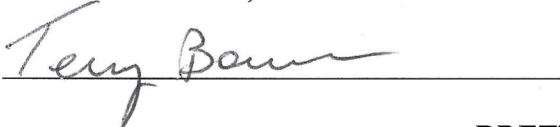
LINDA HENDERSON, Treasurer



JOHN HOEFER, Secretary



TERRY BOURNE, Assist. Sec-Treasurer



DUSTIN RUDOLF, Director



BRETT BUTLAN, Director



Attach #1 Recorded Notice & Agenda

Attach #2 Manager's Report

Attach #3 Field Superintendent's Report

Attach #4 Plant Superintendent's Report

Attach #5 thru #11 – Financial Reports (September)