

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, May 10, 2021** at 5:30 P.M. Notice and Agenda was posted on the outside bulletin board of the Rural Water Office at 2:00 PM and recorded at the County Clerk's Office at 2:41 PM on May 6, 2021. (See Attach #1 for recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Manager Regina Clinton, Reporter Nancy Parry, Field Superintendent Merle Pearce. Director Dustin Rudolf was absent - excused.

Call for approval of the April 12, 2021 Minutes – Regular Meeting. Minutes approved as mailed.

MANAGER'S REPORT (See Attach #2)

Manager Clinton informed the Board that we had 6 Scholarship applicants for this year but only 5 qualify.

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

BUSINESS:

Consideration of and Take Possible Action regarding approving Quote #11681 from Microcomm in the amount of \$7,550.00 – SCADA for Water Well #2 (does not include labor for installation): Manager Clinton informed the Board that the SCADA for Water Well #2 was not included in the bid, because Microcomm felt that they could quote it cheaper by cutting out the middleman. Motion made by Secretary Hoefer, 2nd by Vice-Chairperson Smith, Yes by Treasurer Henderson, Assist. Sec-Treasurer Bourne, Director Butlan, and Chairperson Lewis to approve Quote #11681 in the amount of \$7,550.00 (See Attach #4)

Consideration of and Take Possible Action regarding Donna Tyler's request of \$500 in exchange for easement: Motion made by Vice-Chairperson Smith, 2nd by Treasurer Henderson, Yes by Secretary Hoefer, Assist. Sec-Treasurer Bourne, Director Butlan, and Chairperson Lewis to pay Donna Tyler \$500.00 for property damage caused from being on property without easement.

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Consideration of and Take Possible Action regarding hiring an outside contractor to bore the overflow creek at the Water Plant in order to repair the raw water line from the river to the plant: The Board was presented with two quotes: Frontline Utility Services - \$24,000.00 and Avery Construction - \$14,000.00 and a cost estimate for supplies to repair the line - \$8,122.96. Motion made by Director Butlan, 2nd by Vice-Chairperson Smith, Yes by Secretary Hoefer, Treasurer Henderson, Assist. Sec-Treasurer Bourne and Chairperson Lewis to approve quote from Avery Construction and cost estimate for supplies to bore the overflow creek and repair the raw water line (See Attach #5, #6 & #7).

Consideration of and Take Possible Action regarding purchasing two (2) new trucks: The Board was provided with three quotes for new trucks: John Vance Fleet Services - \$31,438.00; Bill Knight Fleet - \$32,919.00; Reynolds Norman Fleet Sales - \$31,618.00 and one quote for Utility Beds: 3BUpfit, LLC - \$8,140.00. Secretary Hoefer asked which of the old vehicles the new trucks will be replacing Field Superintendent Pearce informed him that they would be replacing the old Unit #3 (2010 Ford) & Unit #6 (2011 Ford). Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treasurer Bourne, Yes by Vice-Chairperson Smith, Secretary Hoefer, Director Butlan, and Chairperson Lewis to purchase 2 new trucks from John Vance Fleet Services along with the 2 utility beds from 3BUpfit LLC (See Attach #8 thru #11).

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda) Field Superintendent Pearce informed the Board that Brett Lyday's 4 lots may be landlocked with no easement.

OTHER BUSINESS:

Board acknowledges receipt of DEQ Permit #WL000007210197 – Woodcrest Estates;

Board approval of checks written in April: Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treasurer Bourne, Yes by Vice-Chairperson Smith, Secretary Hoefer, Director Butlan, and Chairperson Lewis to approve checks written in April.

FINANCIAL REPORT – April (See Attach #12 thru #17)

ADJOURNMENT 5:51 P.M.

JERRY LEWIS, Chairperson

MARK SMITH, Vice- Chairperson

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Sec-Treasurer

BRETT BUTLAN, Director

Attach #1 Notice & Agenda

Attach #2 Manager's Report

Attach #3 Field Superintendent's Report

Attach #4 Microcomm Quote for SCADA

Attach #5 thru #7 Quotes to bore creek & repair raw waterline

Attach #8 thru #11 Quotes for vehicles and utility bed

Attach #12 thru #17--- Financial Reports (April)