

MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, March 14, 2022**, at 5:30 P.M. Notice and Agenda was recorded at the County Clerk's Office at 8:45 A.M. and posted on the front door of the Rural Water Office at 1:00 PM on March 10, 2022. (See Attach #1 for Recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefler, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Manager Regina Clinton, and Field Superintendent Merle Pearce. Others Present: Water Plant Lead Operator and wife, Mark and Shauna Shelton and Engineer, James Roberts, Ardurra. Treasurer Linda Henderson and Reporter Nancy Parry were both absent – excused (See Attach #2 for Sign-In Sheet).

Call for approval of the February 14, 2022, Minutes – Regular Meeting. Minutes approved as mailed.

MANAGER'S REPORT (See Attach #3)

FIELD SUPERINTENDENT'S REPORT (See Attach #4)

ACKNOWLEDGE GREG TOLLISON, MEMBER: Regarding new water rates – (See Attach #5 for Request to Attend) Manager Clinton informed the Board that she had spoken with Mr. Tollison on Friday and explained his bill to him, and he finally knows how it is figured. He stated that he would not be at the meeting.

BUSINESS:

Consideration of and Take Possible Action regarding CP&Y Amendment to Scope of Work and Professional Services for the Water Well #2 Project: Engineer, James Roberts, went over the “Scope of Work” to be provided by the Ardurra firm (See Attach #6). He informed the Board that John Levitt with Ardurra would be the engineer on this project and he, James Roberts, will be the Hydrogeologist. After lengthy discussion, motion was made by Secretary Hoefler, 2nd by Director Butlan, YES by Assist. Sec-Treas Bourne, Vice-Chairperson Smith, Director Rudolf and Chairperson Lewis to move forward with Phase I: Test Hole minus items #2,4,5,6,7,8 plus construction and get a drilling cost from Layne Christensen for the April Meeting.

Consideration of and Take Possible Action regarding the request of engineer's qualifications for Water Plant expansion: Discussion only about submitting letters to different engineers requesting qualifications for the Water Plant Expansion.

Consideration of and Take Possible Action regarding installing a new 6' fence with razor wire around the Lakewood Standpipe and the Streetman Standpipes: Manager Clinton presented the Board with 3 quotes (See Attach #7). She informed them that she has requested that our maintenance personnel get quotes on all supplies needed and us do it ourselves. The Board suggested that we also contact Jason Earles and Andy Daniels for quotes. Postponed until April Meeting.

Consideration of and Take Possible Action regarding construction/fire plug rates and installation fees: Motion by Vice-Chairperson Smith, 2nd by Assist. Sec-Treas Bourne, YES by Director Butlan, Secretary Hoefler, Director Rudolf and Chairperson Lewis to increase Fire Plug Rates to \$10.00 per 1,000 gallons.

Vote to Convene to proposed Executive Session under Title 24, Section 307.B.1 of the Oklahoma Statutes to discuss:

Manager Regina Clinton and Field Superintendent Merle Pearce Mid-Year Evaluations

Motion by Assist. Sec-Treas Bourne, 2nd by Director Butlan, YES by Secretary Hoefler, Vice-Chairperson Smith, Director Rudolf and Chairperson Lewis to convene to Executive Session.

Vote to Reconvene to Regular Session: Motion by Secretary Hoefler, 2nd by Assist. Sec-Treas Bourne, YES by Director Butlan, Vice-Chairperson Smith, Director Rudolf and Chairperson Lewis to reconvene to Regular Session.

Consideration of and Take Possible Action regarding actions to be taken based upon Executive Session discussions: No Action Taken

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Mustang Acres Subdivision: Motion by Secretary Hoefler, 2nd by Director Rudolf, YES by Director Butlan, Assist. Sec-Treas Bourne, Vice-Chairperson Smith and Chairperson Lewis to approve water service for this subdivision.

OTHER BUSINESS:

Board approval of checks written in February: Motion by Vice-Chairperson Smith, 2nd by Director Rudolf, YES by Director Butlan, Secretary Hoefler, Assist. Sec-Treas Bourne and Chairperson Lewis to approve checks.

FINANCIAL REPORT – February (See Attach #8 thru #12)

ADJOURNMENT AT 6:36 PM

JERRY LEWIS, Chairperson

MARK SMITH, Vice-Chairperson

JOHN HOEFER, Secretary

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director

Attach #1 Notice & Agenda

Attach #2 Sign in Sheet

Attach #3 Manager's Report

Attach #4 Field Superintendent's Report

Attach #5 A/C & Heat Quotes

Attach #6 Field Superintendent's Recommendations on meter installation increase

Attach #7 thru #12 Financial Reports (February)

