

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

9077 U.S. Hwy 70
P. O. Box 119
Mead, OK 73449-0119
Website: www.ruralwater2.com

Telephone (580) 924-8517
Fax (580) 931-3911
(TDD/TTY) - 711
Email: rwd2@totalnet.us

MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. 2, which was held on **Monday June 8, 2026**, at 5:30 P.M. Notice and Agenda were recorded at the County Clerk's Office at 4:03 P.M and posted on the front door of the Rural Water Office at 5:00 P.M. on June 4, 2026. (See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Director Dustin Rudolf, Manager Regina Clinton, Reporter Nancy Parry, Field Superintendent Merle Pearce, Water Plant Superintendent Ryan Brown and Office Clerk Brittney Harlin. Others Present: Brittany Harlin, Office Clerk and Zach Flowers, Candidate for District Manager position.

Call for approval of the May 11, 2026, Minutes – Regular Meeting - Minutes approved as mailed.

MANAGER'S REPORT (See Attach #2)

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

PLANT SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Vote to Convene to proposed Executive Session under Title 24, Section 307.B.1 of the Oklahoma Statutes to discuss:

Nancy Parry's request to cut back to 32 hours per week and continue to receive health insurance benefits;

Candidates for District Manager position;

Motion made by Vice-Chairperson Smith, 2nd by Director Rudolf, Yes by Secretary Hoefer, Treasurer Henderson, Assist. Sec-Treas Bourne, Director Butlan and Chairperson Lewis to convene to proposed Executive Session under Title 24, Section 307.B.1 of the Oklahoma Statutes

This institution is an equal opportunity provider and employer. In accordance with Federal law and the U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the base of race, color, national origin, religion, sex, age, disability or familial status. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to U.S. Dept. of Agriculture, Director, Office of Adjudication, 1400 Independence Ave., S.W., Washington, D.C. 20250-9410, or by fax to (202) 690-7442 or email at program.intake@usda.gov.

Vote to Reconvene to Regular Session

Motion made by Treasurer Henderson, 2nd by Director Butlan, Yes by Secretary Hoefer, Assist. Sec-Treas Bourne, Vice-Chairperson Smith, Director Rudolf and Chairperson Lewis to reconvene to regular session.

Consideration of and Take Possible Action regarding actions to be taken based upon Executive Session discussions

Board feels it's the manager's decision on Nancy Parry's request to cut back to 32 hours per week and continue to receive health insurance benefits.

Consideration of and Take Possible Action regarding Pay App #7 – OWRB DR #5 - Landmark Structures -Water Storage Tank - \$128,159.75: Motion made by Treasurer Henderson, 2nd by Vice-Chairperson Smith, Yes by Secretary Hoefer, Assist. Sec-Treas Bourne, Director Butlan, Director Rudolf and Chairperson Lewis.to pay.

Consideration of and Take Possible Action regarding Landmark completion process for the Elevated Storage Tank Project prior to water utility connection: POSTPONED

Consideration of and Take Possible Action regarding approval of 2025/2026 Audit Engagement Letter: Motion made by Vice-Chairperson Smith, 2nd by Assist. Sec-Treas Bourne, Yes by Secretary Hoefer, Treasurer Henderson, Director Butlan, Director Rudolf, and Chairperson Lewis to approve of 2025/2026 Audit Engagement Letter for \$7,300.

Consideration of and Take Possible Action regarding placing a moratorium on RV Parks, Tiny Homes, Cabins: Motion made by Secretary Hoefer, 2nd by Treasurer Henderson, Yes by Vice-Chairperson Smith, Assist. Sec-Treas Bourne, Director Butlan. Director Rudolf and Chairperson Lewis to limit RV Parks and Tiny Homes Parks to no more than 4 Hook-ups and no additional connections to existing RV Parks and Tiny Homes Parks.

Consideration of and Take Possible Action regarding refurbishing pumps at Blue River Pump Station or purchasing new pumps: Water Plant Superintendent Brown informed the Board that to rehab the two pumps at the river it's going to run approx. \$112,151.17 with 10 to 14 weeks lead time and approx. over \$200,000.00 for new ones. Motion made by Secretary Hoefer, 2nd by Vice-Chairperson Smith, YES by Assist. Sec-Treas Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to move forward with rehabbing the pumps we have for \$112,151.17.

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Consideration of and Take Possible Action regarding Letter of Intent regarding Rural Development loan for \$56,508,000.00: Motion made to approve letter of intent regarding Rural Development loan for \$56,508,000.00 with monthly payments 227,460.00 at 3.75% interest for 40 Years by Treasury Henderson, 2nd by Director Rudolf, Yes by Secretary Hoefer, Vice-

Chairperson Smith, Assist. Sec-Treas Bourne, Director Butlan and Chairperson Lewis.

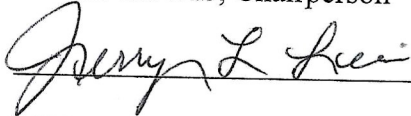
OTHER BUSINESS:

Board approval of checks written in May: Motion made by Treasurer Henderson, 2nd by Vice-Chairperson Smith, Yes by Secretary Hoefer, Assist. Sec-Treas Bourne, Director Butlan Director Rudolf and Chairperson Lewis to approve the checks written in May.

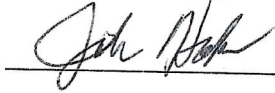
FINANCIAL REPORT – May

ADJOURNMENT 6:22 P.M.

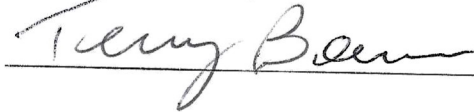
JERRY LEWIS, Chairperson



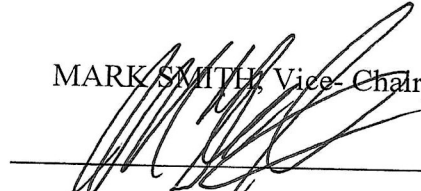
JOHN HOEFER, Secretary



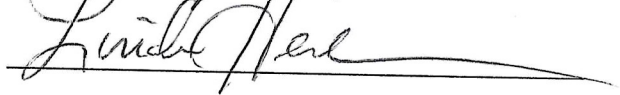
TERRY BOURNE, Assist. Sec-Treasurer



MARK SMITH, Vice-Chairperson



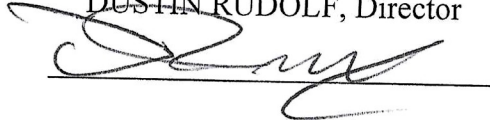
LINDA HENDERSON, Treasurer



BRETT BUTLAN, Director



DUSTIN RUDOLF, Director



- Attach #1 Recorded Notice & Agenda
- Attach #2 Manager's Report
- Attach #3 Field Superintendent's Report
- Attach #4 Plant Superintendent's Report
- Attach #5 thru #10 Financial Reports (May)