

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, June 13, 2022**, at 5:30 P.M. Notice and Agenda was recorded at the County Clerk's Office at 1:05 P.M. and posted on the front door of the Rural Water Office at 3:00 PM on June 9, 2022. (See Attach #1 for Recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Director Brett Butlan, Manager Regina Clinton, Reporter Nancy Parry, Field Superintendent Merle Pearce and Water Plant Lead Operator & wife, Mark & Shawna Shelton. Secretary John Hoefler was absent – excused. See Attach #2 - Sign In Sheet for others present.

Call for approval of the May 9, 2022, Minutes – Regular Meeting. Minutes approved as mailed

MANAGER'S REPORT (See Attach #3)

FIELD SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Acknowledge Eric Schmitz, representative for the Mullins Trust Property and the proposed "The Reserve" Subdivision regarding providing water service to this addition and possible cost share of line upgrade needed to serve to serve it: Engineer Jason Henderson figured up a cost estimate for this upgrade (See Attach #5) No one present to represent Mullins Trust Property. Item Postponed

Consideration of and Take Possible Action regarding engineering and construction of Water Well #2, The Grove: Postponed

Consideration of and Take Possible Action regarding the request of engineer's qualifications for Water Plant expansion: Qualifications were received from: Parkhill, Myers, Garver and Freese & Nichols. Brian Michell with Parkhill Engineering was in attendance and addressed the board with Parkhill's Qualifications. Vice-Chairperson Smith suggested that we check references and see if any of the engineering firms have any experience with the Antlers Aquifer and with water plant upgrades. Item Postponed

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Consideration of and Take Possible Action regarding Pay Application #1 – Avery Construction - 2021 CDBG Project – Mockingbird Lane Water System Improvements:

Motion by Treasurer Henderson, 2nd by Vice-Chairperson Smith, Yes by Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf, and Chairperson Lewis to approve Pay Application #1 – Avery Construction - 2021 CDBG Project – Mockingbird Lane Water System Improvements for \$423753.15.

Consideration of and Take Possible Action regarding Change Order #1 – Bore Creek Crossing on Mockingbird Rd. - 2021 CDBG Project – Mockingbird Lane Water System Improvements:

Motion by Vice-Chairperson Smith, 2nd by Director Butlan, Yes by Treasurer Henderson, Assist. Sec-Treasurer Bourne, Director Rudolf, and Chairperson Lewis to approve Change Order #1 – Bore Creek Crossing on Mockingbird Rd. - 2021 CDBG Project – Mockingbird Lane Water System Improvements in the amount of \$13,960.00 (See Attach #6).

Consideration of and Take Possible Action regarding contracting Joe Avery, Avery Construction, to tie in meters on new 8” on Mockingbird – 2021 CDBG Project –

Mockingbird Lane Water System Improvements: Field Superintendent Pearce informed the board that with all the meter sets we have we just don't have the manpower or the time to tie the existing meters in this area into the new line. He stated that Avery had told him that the meter relocates will run between \$775.00 and \$1250.00 depending on the distance. This price is for labor only, we supply the materials. Motion made by Vice-Chairperson Smith, 2nd by Treasurer Henderson, Yes by Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf, and Chairperson Lewis to approve for Joe Avery, Avery Construction, to tie in meters on new 8” on Mockingbird – 2021 CDBG Project – Mockingbird Lane Water System Improvements (See Attach #7).

Consideration of and Take Possible Action regarding entering into an agreement with

New Water Enterprises for tank inspections: Manager Clinton discussed with the Board that we need to see about getting our towers on a schedule and that New Water Enterprises will be in the area this month. The charge will be \$912 to inspect the towers via robotic and digital inspection equipment. Motion made by Vice-Chairperson Smith, 2nd by Treasurer Henderson, Yes by Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf, and Chairperson Lewis to approve to have NewWater Enterprises to do tank inspections if references are favorable.

Consideration of and Take Possible Action regarding providing water service to Holden Estates – Neely Lane – 22 Units on 11 Home Lots:

Field Superintendent Pearce discussed providing water service to Holden Estates – Neely Lane – 22 Units on 11 Home Lots they are going to have duplexes and meter each one. Motion made by Assist. Sec-Treasurer Bourne, 2nd by Vice-Chairperson Smith, Yes by Treasurer Henderson., Director Butlan, Director Rudolf, and Chairperson Lewis to approve water service to Holden Estates (See Attach #8).

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Field Superintendent Pearce discussed with the Board about boring the intersection at 49th and Mockingbird. Estimated cost should be around \$16,000. Motion made by Vice-Chairperson Smith, 2nd by Treasurer Henderson, Yes by Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf, and Chairperson Lewis to approve.

OTHER BUSINESS:

Acknowledged receipt of DEQ Permit #WL000007220255 – Remington Hills Phase 6

Acknowledged receipt of DEQ Permit #WL000007220342 – Durant Victory Phase 2

Board approval of checks written in May: Motion made by Treasurer Henderson, 2nd by Director Butlan, Yes by Vice-Chairperson Smith, Assist. Sec-Treasurer Bourne, Director Rudolf, and Chairperson Lewis to approve check written in May

FINANCIAL REPORT – May (See Attach #9 thru #14)

ADJOURNMENT 6:19 PM

JERRY LEWIS, Chairperson

MARK SMITH, Vice-Chairperson

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director

- Attach #1 Recorded Notice & Agenda
- Attach #2 Sign in Sheet
- Attach #3 Manager’s Report
- Attach #4 Field Superintendent’s Report
- Attach #5 Engineer’s cost estimate for line upgrade to serve the Reserve Addition
- Attach #6 Change Order #1 - \$13,960.00
- Attach #7 Avery Construction Cost Estimate to relocate meters on Mockingbird
- Attach #8 Engineer’s Review for Holden Estates
- Attach #9 thru #14 Financial Reports (May)