

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, June 12, 2023** at 5:30 P.M. Notice and Agenda were posted on the front door of the Rural Water Office at 2:00 P.M. and recorded at the County Clerk's Office at 3:00 P.M. on June 8, 2023. (See Attach #1 for Recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Director Dustin Rudolf, Manager Regina Clinton, Assistant Reporter Brittany Harlin, Field Superintendent Merle Pearce and Water Plant Superintendent, Mark Shelton. Others Present: Floyd Lenox, Joe Sewell and Cole Niblett (See Attach #2 Sign in sheet). Reporter Nancy Parry was absent.

Call for approval of the May 8, 2023 Minutes – Regular Meeting --- Minutes approved as mailed.

MANAGER'S REPORT (See Attach #3)

FIELD SUPERINTENDENT'S REPORT (See Attach #4)

PLANT SUPERINTENDENT'S REPORT (See Attach #5)

BUSINESS:

Acknowledge Joe Sewell regarding Hilltop IV Sewer System: (See Attach #6 for request to attend) Mr. Sewell and Floyd Lenox were both present in order to discuss with the Board the Water District purchasing the Hilltop IV Sewer System. They feel that this would be a “win, win” for all involved. They stated that they are the only two residents left of the original purchasers, and they would like to get the system taken care of for the other residents. Treasurer Henderson informed Mr. Sewell & Mr. Lenox that Rural Sewer #8 had offered to bring them in when they were bringing Hilltop I, II & III up to standards. After further discussion, Chairperson Lewis informed them that the Board would take it under advisement. The Water District will investigate the cost of operation and maintenance of the system and what it would take to hook it into the Hilltop I, II & II sewer lagoons. The Board advised Merle to get with Engineer Jason Henderson for these cost estimates.

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Consideration of and Take Possible Action regarding well drillers for Water Well #2 Test Hole: Manager Clinton informed the Board that mobilization was scheduled for today, but she received an email from Landon Allen at 3:41 PM today informing her that there has been another delay on repairs of HydroResources' equipment. They will be contacting Landon on Tuesday, June 13th, to give him a new start date.

Consideration of and Take Possible Action regarding entering into a Master Service Agreement with Garver Engineering for Water Supply Improvements: The Master Service Agreement has been revised and approved by our Attorney, Steve Harris (See Attach #7). Motion made by Director Butlan, 2nd by Assist. Sec-Treas Bourne, YES by Secretary Hoefer, Treasurer Henderson, Vice-Chairperson Smith, Director Rudolf and Chairperson Lewis to enter into this Agreement.

Consideration of and Take Possible Action regarding PUMPSOK Quotes to rebuild the 100 hp Distribution Pump - \$29,893.33 plus freight (\$1,500 - \$3,000) vs. a new 100 hp Distribution Pump - \$46,266.67 plus freight (\$2,000 - \$3,500) and installation (\$8,613.97): Water Superintendent Mark Shelton investigated other quotes and found that Pumps of Oklahoma's rebuild price is the best option. Motion made by Secretary Hoefer, 2nd by Director Butlan, YES by Assist. Sec-Treas Bourne, Treasurer Henderson, Vice-Chairperson Smith, Director Rudolf and Chairperson Lewis to approve PUMPSOK Quote in the amount of \$29,893.33 plus freight (See Attach #8)

Consideration of and Take Possible Action regarding fire protection to Reeve's commercial property located on Hwy 70 between 49th St. & Lynn Haven: Field Superintendent Pearce presented the Board with email correspondence between he and Engineer, Jason Henderson, which states Mr. Henderson's recommendations and he and Reeves' Engineer, Danny Khoury with Barker & Associates (See Attach #9). Motion made by Vice-Chairperson Smith, 2nd by Assist. Sec-Treas Bourne, YES by Director Butlan, Secretary Hoefer, Treasurer Henderson, Director Rudolf and Chairperson Lewis to approve the upgrade on the north side of Hwy 70 from Taste Island to 49th Street to 8" and tie in to the 10" on 49th Street. The Water District will pay for the supplies and Reeve's will provide the labor for installation.

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Consideration of and Take Possible Action regarding Work Order #1 to the Master Agreement for Project #23WO2441 – Garver L.L.C.: Engineer, Cole Niblett, Garver, went over the Work Order #1 with the Board (See Attach #10). Motion made by Vice-Chairperson Smith, 2nd by Director Butlan, YES by Secretary Hoefer, Assist. Sec-Treas Bourne, Treasurer Henderson, Director Rudolf and Chairperson Lewis to approve Work Order #1 in the amount of \$289,700.00. The work description for this payment is Engineering Report and LiDAR Survey.

OTHER BUSINESS:

Board approval of checks written in May: Motion made by Director Butlan, 2nd by Vice-Chairman Smith, Yes by Secretary Hoefer, Assist Sec-Treas. Bourne, Treasurer Henderson,

Director Rudolf, and Chairperson Lewis to approve check written in May.

FINANCIAL REPORT – May (See Attach #11 thru #16)

ADJOURNMENT 6:20 PM

JERRY LEWIS, Chairperson

MARK SMITH, Vice-Chairperson

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director

- Attach #1 Recorded Notice & Agenda
- Attach #2 Sign in Sheet
- Attach #3 Manager's Report
- Attach #4 Field Superintendent's Report
- Attach #5 Plant Superintendent's Report
- Attach #6 Joe Sewell's request to be on the agenda
- Attach #7 Attorney's email approving MSA
- Attach #8 Quote from Pumps of Oklahoma
- Attach #9 Email correspondence pertaining to Reeve's Property
- Attach #10 Garver Work Order #1 – Task Page
- Attach #11 thru #16 Financial Reports (May)