

MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday June 10, 2024** at 5:30 P.M. Notice and Agenda were recorded at the County Clerk's Office at 12:43 P.M and posted on the front door of the Rural Water Office at 2:00 P.M. on June 6, 2024. (See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Present: Vice-Chairperson Mark Smith, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Director Brett Butlan, Manager Regina Clinton, Assist. Reporter Brittany Harlin and Field Superintendent Merle Pearce. Reporter Nancy Parry, Plant Superintendent Mark Shelton, Secretary John Hoefler, Treasurer Linda Henderson and Chairperson Jerry Lewis were absent – excused.

Call for approval of the May 13, 2024, Minutes – Regular Meeting - Minutes approved as mailed.

MANAGER'S REPORT (See Attach #2) Directors requested that the Credit Card Fees be put back on the Agenda for July.

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

PLANT SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

UPDATE regarding Water Treatment Plant Expansion – Choctaw/ARPA Project: (See Attach #5)

UPDATE regarding Water Well #2: (See Attach #5)

Consideration of and Take Possible Action regarding approval of the FY2023-24 Audit Engagement Letter from Bledsoe, Hewett and Gullekson: Motion by Assist. Sec-Treas Bourne, 2nd by Director Butlan, YES by Director Rudolf and Vice-Chairperson Smith to approve.

Consideration of and Take Possible Action regarding purchasing land for new Water Storage Tank: Field Superintendent Pearce informed the Board that we had met with Jeremy Beall, Property Owner, to discuss negotiations. We told him that we would build the road into

the subdivision, and we will be installing a pump line in and out of the sub-division. Mr. Beall informed us that he would have to discuss this with his investors. After meeting with Mr. Beall our engineer informed us that he did not want anyone hooking up to the pump line. After discussing with his investors, he is asking \$22,500 for each ½ acre lot, a 30 ft. road easement and we put in the service line. Motion made by Director Butlan, 2nd by Director Rudolf, Yes by Assist. Sec-Treas Bourne and Vice-Chairperson Smith to offer him \$22,500.00 for each ½ acre lot, a 30 ft. road easement, but no waterline. If he does insist that we install the waterline, we will do either the supplies or the labor, but not both.

Consideration of and Take Possible Action regarding ordering (1) new utility bed for Unit 4 and selling Unit #5: Field Superintendent Pearce informed the Board that Unit #5, 2003 Ford, has cost us approximately \$3,000 per year for the last several years to keep on the road. The utility bed on Unit 5 will not fit the newer trucks. Motion made by Assist. Sec-Treas Bourne, 2nd by Director Butlan, YES by Director Rudolf and Vice-Chairperson Smith to purchase (1) new utility bed in the amount of \$10,835.00 (See Attach #6).

Consideration of and Take Possible Action regarding authorizing Field Superintendent Pearce to order (2) new vehicles for the 2024/25 Budget: Field Superintendent Pearce informed the Board that he had spoken with Vance Country Ford, and they have informed him that to get the trucks in by next year, we need to order them now. Motion made by Director Rudolf, 2nd by Assist. Sec-Treas Bourne, YES by Director Butlan and Vice-Chairperson Smith to approve (See Attach #7).

Consideration of and Take Possible Action regarding investing undesignated funds: Director Butlan said that he and “Wava” would come out and visit with Manager Clinton and discuss the different investing options.

Consideration of and Take Possible Action regarding Subaward Agreement for Waterline Extension to Ft. Washita – Chickasaw Nation Project: Postponed

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

OTHER BUSINESS:

Board approval of checks written in May: Motion made by Assist. Sec-Treas Bourne, 2nd by Director Butlan, Yes by Director Rudolf and Vice Chairperson Smith to approve.

FINANCIAL REPORT – April (See Attach #8 thru #12)

ADJOURNMENT 6:00 PM

MARK SMITH, Vice- Chairperson

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director

Attach #1 Recorded Notice & Agenda

Attach #2 Manager’s Report

Attach #3 Field Superintendent’s Report

Attach #4 Plant Superintendent’s Report

Attach #5 Update on Water Treatment Plant Expansion and Water Well #2

Attach #6 Quote for Utility Bed

Attach #7 Quote for new vehicles

Attach #8 thru Attach #12 Financial Reports (May)