

Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday July 15, 2024**, at 5:30 P.M. Notice and Agenda were posted on the front door of the Rural Water Office at 2:00 P.M. and recorded at the County Clerk's Office at 2:30 P.M. and on July 11th, 2024. (See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Manager Regina Clinton, Reporter Nancy Parry, Field Superintendent Merle Pearce and Water Plant Superintendent, Mark Shelton. Director Dustin Rudolf was absent – excused

Call for approval of the June 10, 2024, Minutes – Regular Meeting - Minutes approved as mailed.

MANAGER'S REPORT (See Attach #2)

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

PLANT SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Update regarding Water Well #2: The drillers have mobilized and were on site Friday, July 12th. They have installed the Sub Casing and are waiting for screenings maybe by Wednesday, July 24th. We are scheduled to have a briefing on Friday, July 19th.

Consideration of and Take Possible Action regarding Geotech Proposal for Water Treatment Plant Expansion – Choctaw/ARPA Project: Postponed

Consideration of and Take Possible Action regarding purchasing land for new Water Storage Tank: Manager Clinton informed the Board that Jeremy Beall's new proposal is \$22,500.00 per ½ acre and we pay for and install the waterline. She and Field Superintendent Pearce informed the Board that there are a couple of other locations that we might consider. Recommendation from the Board of Directors to move forward in finding an alternative location for the new water storage tank.

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Consideration of and Take Possible Action regarding charging a surcharge for

Credit/Debit card and E-Check Payments: Manager Clinton informed the Board that RWD #5 charges a \$2.00 fee if they call in to pay, but if they come in the office to pay, they do not charge a fee. Marshall County and the City of Durant absorb the fees, as of right now. Motion made by Secretary Hoefler, 2nd by Vice-Chairperson Smith, Yes by Assist. Sec-Treas Bourne, Director Butlan, Chairperson Lewis and No by Treasurer Henderson to start charging \$1.50 per transaction for online payments effective October 1, 2024.

Consideration of and Take Possible Action regarding adding Assist. Sec-Treas Terry Bourne to all Signature Cards at First United Bank: Motion made by Secretary Hoefler, 2nd by Vice-Chairperson Smith, Yes by Treasurer Henderson, Assist. Sec-Treas Bourne, Director Butlan and Chairperson Lewis to add Assist. Sec-Treas Terry Bourne to Signature Cards.

Consideration of and Take Possible Action regarding investing undesignated funds: Manager Clinton informed the Board that she met with Brett Butlan and Wava Keeling from First United Bank on June 20th and they recommended that we open an Elite Business M.M Account, in which we can get to that money anytime, if needed. We also opened two 6-month CD's and two 12-month CD's. Motion made by Treasurer Henderson, 2nd by Vice-Chairperson Smith, Yes by Secretary Hoefler, Assist. Sec-Treas Bourne, Director Butlan and Chairperson Lewis to approve these recommendations.

OTHER BUSINESS:

Board approval of checks written in June: Motion by Treasurer Henderson, 2nd by Assist. Sec-Treas Bourne, Yes by Vice-Chairperson Smith, Secretary Hoefler, Vice-Chairperson Smith, Director Butlan and Chairperson Lewis to approve checks written in June.

FINANCIAL REPORT – June (See Attach #5 thru #10)

ADJOURNMENT 6:03 PM

JERRY LEWIS, Chairperson

MARK SMITH, Vice- Chairperson

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

- Attach #1 Recorded Notice & Agenda
- Attach #2 Manager's Report
- Attach #3 Field Superintendent's Report
- Attach #4 Plant Superintendent's Report
- Attach #5 thru #10 Financial Reports (June)