

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. 2, which was held on **Monday, July 14, 2025** at 5:30 P.M. Notice and Agenda were recorded at the County Clerk's Office at 11:58 A.M. and posted on the front door of the Rural Water Office at 2:00 P.M. on July 10, 2025. (See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Those Present: Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Director Brett Butlan, Manager Regina Clinton, Assist-Reporter Brittany Harlin and Field Superintendent Merle Pearce. Chairperson Jerry Lewis and Vice-Chairperson Mark Smith were both absent – excused along with Plant Superintendent Ryan Brown and Reporter Nancy Parry. **Others Present:** JK Evicks, Garver Engineering and Dick Greenly, PumpsOk/Community Water Solutions (**See Attach #2 for Sign-In Sheet**)

Call for approval of the June 9, 2025 Minutes – Regular Meeting --- Minutes approved as mailed.

MANAGER'S REPORT (See Attach #3)

FIELD SUPERINTENDENT'S REPORT (See Attach #4)

PLANT SUPERINTENDENT'S REPORT (See Attach #5)

BUSINESS:

Consideration of and Take Possible Action regarding entering into a contract with The Public Finance Law Group PLLC for the Rural Development Loan: Manager Clinton explained some of the contract. \$20,000 will be charged for assistance with the revisions of Environmental Documents to meet Rural Development requirements and assistance with the RD Application. Bond Council charges will be .75% of whatever the construction cost is. She also informed them that if we decide not to follow through with the project or the loan, we will not pay them anything. Motion made by Treasurer Henderson, 2nd by Director Butlan, YES by Secretary Hoefer, Assist Sec-Treas Bourne and Director Rudolf.

Consideration of and Take Possible Action regarding accepting proposal from Community Water Solutions for the search of additional groundwater resources: Dick Greenly, owner of Community Water Solutions was present to answer any questions that the

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Board may have. He explained that the proposal is for \$129,400.00 and the study will cover the whole water district, and it should take approximately 45 days to complete. He informed them that there will be no guarantees that water will be found, but the study is better than digging test holes and hitting nothing. Motion was made by Treasurer Henderson, 2nd by Director Rudolf, YES by Director Butlan, Secretary Hoefer and Assist Sec-Treas Bourne to accept proposal.

Consideration of and Take Possible Action regarding purchase of property for Elevated Storage Tank and the Environmental Review: Manager Clinton informed the Board that she is meeting with Gary Clark, Property Owner, on Tuesday to sign all documents. Motion made by Treasurer Henderson, 2nd by Director Butlan, YES by Secretary Hoefer, Assist Sec-Treas Bourne and Director Rudolf to purchase property - \$65,000.00.

Consideration of and Take Possible Action regarding approval of Fy 2024/25 Audit Engagement Letter: Manager Clinton informed the Board that the 2024/25 will not exceed \$7,000.00. She also informed them that we may require a Special Audit because of the ARPA Funds that have been granted to us. Motion made by Director Butlan, 2nd by Assist. Sec-Treas Bourne, YES by Secretary Hoefer, Treasurer Henderson and Director Rudolf.

Consideration of and Take Possible Action regarding disposal of sludge pulled out of Backwash Lagoon #1: Manager Clinton informed the Board that she is trying to get DEQ to just renew our previous permit, rather than applying for a new permit. Postponed for more information from DEQ.

Consideration of and Take Possible Action regarding placing a moratorium on everything but single-family households: After discussion on how to word this moratorium, item was tabled for next month.

Consideration of and Take Possible Action regarding approval of revised Service Agreement for Transfer of Membership and New Membership Installations: Manager Clinton presented the Board with the revised Service Agreement that our attorney sent her. Board advised Manager Clinton to contact attorney and see what we can do to resolve the problem with flushable wipes immediately and they also requested that we look at making changes to the By-Laws in November. Motion made by Director Butlan, 2nd by Treasurer Henderson, YES by Secretary Hoefer, Assis Sec-Treas Bourne and Director Rudolf to approve new Service Agreement.

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

OTHER BUSINESS:

Board approval of checks written in June: Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treas Bourne, YES by Secretary Hoefer, Director Butlan and Director Rudolf to approve checks.

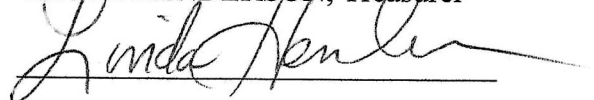
FINANCIAL REPORT – May (See Attach #6 thru #12)

ADJOURNMENT 6:30 PM

JOHN HOEFER, Secretary



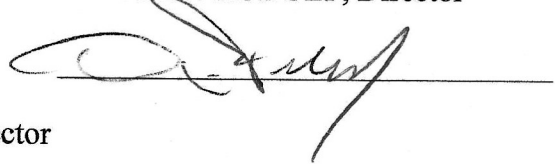
LINDA HENDERSON, Treasurer



TERRY BOURNE, Assist. Sec-Treasurer



DUSTIN RUDOLF, Director



BRETT BUTLAN, Director



- Attach #1 Recorded Notice & Agenda
- Attach #2 Sign in Sheet
- Attach #3 Manager's Report
- Attach #4 Field Superintendent's Report
- Attach #5 Plant Superintendent's Report
- Attach #6 thru #12 – Financial Reports (June)