

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

9077 U.S. Hwy 70
P. O. Box 119
Mead, OK 73449-0119
Website: www.ruralwater2.com

Telephone (580) 924-8517
Fax (580) 931-3911
(TDD/TTY) - 711
Email: rwd2@totalnet.us

MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, July 10, 2023** at 5:30 P.M. Notice and Agenda were recorded at the County Clerk's Office at 12:48 P.M. and posted on the front door of the Rural Water Office at 2:00 P.M. on July 6, 2023. (See Attach #1 for Recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefler, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Director Dustin Rudolf, Manager Regina Clinton, Field Superintendent Merle Pearce, Water Plant Superintendent, Mark Shelton and Reporter, Nancy Parry.

Call for approval of the June 12, 2023, Minutes – Regular Meeting --- Minutes approved as mailed.

MANAGER'S REPORT (See Attach #2)

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

PLANT SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Consideration of and Take Possible Action regarding Engineer Jason Henderson's review of Hilltop 4 Sewer System: Manager Clinton presented Engineer Jason Henderson's review of this sewer system and the cost estimate to bring it up to standards (See Attach #5). She also informed them that Joe Sewell had contacted her on June 28th or 29th inquiring about our decision. I informed him that our engineer had completed his review and what his cost estimate was and that, from the June meeting, I did not think that we were interested in taking the system over at this time. Motion made by Vice-Chairperson Smith, 2nd by Director Rudolf, YES by Secretary Hoefler, Assist. Sec-Treas Bourne, Treasurer Henderson, Director Butlan and Chairperson Lewis to decline offer on Hilltop 4 Sewer System.

Consideration of and Take Possible Action regarding adding new subdivisions to the system: Field Superintendent Pearce informed the Board that the new 8" line on Mockingbird to Silo is currently pulling away from the Silo Towers rather than feeding to them. He has contacted Jason Henderson and Jason is studying hydraulics to see what valves need to be opened & closed to resolve this problem. The 8" is currently off. Postpone until the next monthly meeting.

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Consideration of and Take Possible Action regarding Water Well #2 Test Hole Water

Samples: The Board was informed that the drillers are currently at 750' and there is very little water at this depth. Vice-Chairperson Smith stated that he had been to the well site and talked to the drillers and they feel that if we back out to 430' to 450' zone that we could get more water. The cost will be anywhere between \$8,000.00 to \$10,000.00 more to do so. Motion made by Secretary Hoefler, 2nd by Treasurer Henderson, YES by Assist. Sec-Treas Bourne, Vice-Chairperson Smith, Director Butlan, Director Rudolf, and Chairperson Lewis to move forward and back up to the 430' to 450' zone.

Update on status of Garver Engineering and Water Treatment Plant Expansion Project:

Manager Clinton informed the Board that Garver Engineering would be down on Thursday, July 13th to visit the sites and take pictures and will meet with us on Friday July 14th to go over plans to move forward on project.

Consideration of and Take Possible Action regarding ERC Go for Employee Retention

Credits: Manager Clinton informed the Board that she had been contacted by two different companies to apply for the Employee Retention Credits. They state that we qualify for \$206,486.27, but to move further in the process, we must pay them 12 to 15 percent just to apply for the money. They state that if we do not get approved, that there will be no charge. Director Butlan recommended that Manager Clinton contact our CPA to see his thoughts on it.

OTHER BUSINESS:

Board approval of checks written in June: Motion made Treasurer Henderson, 2nd by Assist. Sec-Treas Bourne, Yes by Secretary Hoefler, Vice-Chairperson Smith, Director Butlan, Director Rudolf, and Chairperson Lewis to approve checks written in June.

FINANCIAL REPORT – June (See Attach #6 thru #11)

ADJOURNMENT 5:56 PM

JERRY LEWIS, Chairperson

MARK SMITH, Vice-Chairperson

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director

- Attach #1 Recorded Notice & Agenda
- Attach #2 Manager's Report
- Attach #3 Field Superintendent's Report
- Attach #4 Plant Superintendent's Report
- Attach #5 Hilltop 4 Sewer Review
- Attach #6 thru #11 Financial Reports (June)