

Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2

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MINUTES OF THE RE-SCHEDULED MEETING OF THE BOARD OF DIRECTORS,
Bryan Co. Rural Water Dist. 2, which was held on **Wednesday, January 15, 2025**, at 5:30 P.M.
Notice and Agenda were faxed and emailed to the County Clerk's Office and recorded at 12:50
PM and posted on the front door of the Rural Water Office at 2:00 P.M. on January 13, 2025.
(See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson
Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefler, Treasurer Linda Henderson,
Director Brett Butlan, Director Dustin Rudolf, Manager Regina Clinton, Reporter Nancy Parry,
Field Superintendent Merle Pearce and Lead Plant Operator Ryan Brown. Assist. Sec-Treasurer
Terry Bourne arrived at 5:31 PM. Others Present: Engineer Cole Niblett with Garver.

Call for approval of the December 9th, 2024, Minutes – Regular Meeting - Minutes approved as
mailed.

MANAGER'S REPORT (See Attach #2)

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

PLANT SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Update on Water Well #2: Field Superintendent Pearce informed the Board that they have
intentions on pouring concrete Friday for the pump house. He doesn't think it will happen due to
so much more that needs to be done on site.

**Consideration of and Take Possible Action regarding Garver Work Order No. 3 to the
Master Agreement for Professional Services:** Engineer Cole Niblett addressed the Board
about the Master Agreement for professional services. This will allow Manager Clinton to
approve draft request for bids on the small projects. Motion made by Vice-Chairperson Smith,
2nd Director Butlan, Yes by Secretary Hoefler, Treasurer Henderson, by Assist. Sec-Treas
Bourne, Director Rudolf and Chairperson Lewis to approve.

**Consideration of and Take Possible Action regarding entering into a Cooperative
Agreement with Chickasaw Nation for line extension to Ft. Washita:** Motion made by
Secretary Hoefler, 2nd by Treasurer Henderson, Yes by Vice-Chairperson Smith, Assist. Sec-

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Washington, D.C. 20250-9410, or by fax to (202) 690-7442 or email at program.intake@usda.gov.

Treas Bourne, Director Butlan, Director Rudolf, and Chairperson Lewis to move forward on entering into a Cooperative Agreement with Chickasaw Nation.

Consideration of and Take Possible Action regarding line extension from Silo

Elementary School to Church Rd: Field Superintendent Pearce informed the Board that this property has already been platted for 6 houses. We have the materials in stock for this line extension, if the developer will provide the labor. Motion by Director Butlan, 2nd by Treasurer Henderson, Yes by Vice-Chairperson Smith, Secretary Hoefler, Assist. Sec-Treas Bourne, Director Rudolf and Chairperson Lewis to provide materials.

Consideration of and Take Possible Action regarding line upgrade on north side of Hwy 70 from Taste Island to 49th St. – Dale Goad pay for labor, and we provide materials

(already purchased): Field Superintendent Pearce informed the Board that the drawings were for a 6", which will not provide accurate fire protection. Engineer Henderson recommends that they run a 10" all the way to the 8" but nothing inside the industrial park. We have the materials for this upgrade in stock if they will provide the labor. Motion by Treasurer Henderson, 2nd by Director Butlan, Yes by Vice-Chairperson Smith, Secretary Hoefler, Assist. Sec-Treas Bourne, Director Rudolf, and Chairperson Lewis to move forward with the line upgrade and we provide materials.

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Lead Plant Operator Brown informed the Board that the backwash lagoons at the Water Plant need to be dredged. Mark Shelton with the Choctaw Nation called him a few days ago and stated that there is supposed to be a State Bill putting a moratorium on dredging until 2028. Field Superintendent Pearce and Manager Clinton stated that we already have a permit for distributing the sludge and that it will just need to be updated. The Board agreed to move forward with getting permits up to dates and getting quotes.

OTHER BUSINESS:

Board approval of checks written in December: Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treas Bourne, Yes by Vice-Chairperson Smith, Secretary Hoefler, Director Butlan, Director Rudolf and Chairperson Lewis to approve the checks written in December.

FINANCIAL REPORT – December (See Attach 5 thru 9)

ADJOURNMENT 5:50

JERRY LEWIS, Chairperson

MARK SMITH, Vice- Chairperson

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Secret Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director

- Attach #1 Recorded Notice & Agenda
- Attach #2 Manager's Report
- Attach #3 Field Superintendent's Report
- Attach #4 Plant Superintendent's Report
- Attach #5 thru #9 December Financial Reports