

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, February 13, 2023**, at 5:30 P.M. Notice and Agenda was recorded at the County Clerk's Office at 11:08 A.M. and posted on the front door of the Rural Water Office at 2:00 PM on February 9, 2023. (See Attach #1 for Recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Secretary John Hoefler, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Vice-Chairperson Mark Smith, Director Dustin Rudolf, Reporter Nancy Parry, Receptionist Brittany Harlin, Field Superintendent Merle Pearce and Water Plant Superintendent, Mark Shelton. Manager Regina Clinton and Chairperson Jerry Lewis were both absent - excused. Others Present: Landon Allen and Bryan Mitchell, Parkhill (See Attach #2 Sign in sheet)

Call for approval of the January 9, 2023, Minutes- Regular Meeting. Minutes approved as Mailed.

MANAGER'S REPORT (See Attach #3)

FIELD SUPERINTENDENT'S REPORT (See Attach #4)

PLANT SUPERINTENDENT'S REPORT (See Attach #5)

BUSINESS:

Consideration of and Take Possible Action regarding engineer for Water Well #2: Bryan Mitchell with Parkhill informed the Board that all staffing has been arranged for Water Well #2 and they are ready to move forward with test hole. No permit is needed for the test hole and, if for any reason, the test hole is not good there will be a reduction in their fee. Landon Allen with Parkhill will keep Field Superintendent Pearce informed of when they will be mobilizing as soon as he has an update. Motion made by Secretary Hoefler, 2nd by Director Rudolf, Yes by Treasurer Henderson, Assist Sec-Treas. Bourne, Director Butlan and Vice-Chairperson Smith to move forward with Parkhill and Water Well#2.

Consideration of and Take Possible Action regarding expansion of Water Treatment Plant and line upgrade in order to serve Choctaw Casino contingent on EPA/Choctaw Nation Grant: Postponed

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Consideration of and Take Possible Action regarding applying for loan for Treatment Plant Expansion – 5 MGD and other much needed improvements: Discussion on loan for Treatment Plant Expansion. Vice-Chairperson Smith would like to see if Engineer Henderson can do a breakdown of the Choctaw’s input cost and the District’s cost. He feels that we should also do a 2-to-3-year breakdown to end up being able to do a 5 Million gallon plant to go on line for future expansion. Postponed

Consideration of and Take Possible Action regarding serving Hillcrest Subdivision located on Bryan Rd – Dan Schiller, Developer: Motion by Director Butlan, 2nd by Treasurer Henderson, Yes by Secretary Hoefer, Assist Sec-Treas. Bourne, Director Rudolf and Vice-Chairperson Smith to approve serving Hillcrest Subdivision.

Consideration of and Take Possible Action regarding approval of 2021/2022 Audit: Motion made by Treasurer Henderson, 2nd by Director Butlan, Yes by Secretary Hoefer, Assist Sec-Treas. Bourne, Director Rudolf and Vice-Chairperson Smith to approve 2021/2022 Audit.

OTHER BUSINESS:

Board approval of checks written in January: Motion made by Treasurer Henderson, 2nd by Assist Sec-Treas. Bourne Yes by Secretary Hoefer, Director Butlan, Director Rudolf and Vice-Chairperson Smith to approve checks written in January.

FINANCIAL REPORT – January (See Attach #6 thru #11)

ADJOURNMENT 6:07 PM

MARK SMITH, Vice Chairperson

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director

- Attach #1 Recorded Notice & Agenda
- Attach #2 Sign in Sheet
- Attach #3 Manager’s Report
- Attach #4 Field Superintendent’s Report
- Attach #5 Plant Superintendent’s Report
- Attach #6 thru #11 Financial Reports (January)