

Bryan County Rural Water, Sewer and Solid Waste Management  
District No. 2

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**MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS**, Bryan Co. Rural Water Dist. 2, which was held on **Monday December 9, 2024** at 5:30 P.M. Notice and Agenda were recorded at the County Clerk's Office at 11:53 A.M and posted on the front door of the Rural Water Office at 2:00 P.M. on December 5, 2024. (See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Manager Regina Clinton, Reporter Nancy Parry, Field Superintendent Merle Pearce and Water Plant Operator Ryan Brown. Others Present: Receptionist Brittany Harlin.

Call for approval of the November 11, 2024, Minutes – Regular Meeting --- Minutes approved as mailed.

**MANAGER'S REPORT (See Attach #2)**

**FIELD SUPERINTENDENT'S REPORT (See Attach #3)**

**PLANT SUPERINTENDENT'S REPORT (See Attach #4)**

**BUSINESS:**

**Acknowledge George Wagner, 51 Redfish, regarding water bill at time of transfer:**  
Customer did not attend meeting.

**Update on Water Well #2:** See attached Manager's Report for update.

**Update on Agreement for Services with the Chickasaw Nation for line extension to Ft. Washita:** Manager Clinton update the board that we are waiting for the Attorneys to come to an agreement on the contract wording.

**Consideration of and Take Possible Action regarding rehab of Sewer Lift Stations:** No information currently. Item Postponed

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**Consideration of and Take Possible Action regarding updating sign in front of office:**

A quote was provided from Sign Depot (See Attach #5) Motion made by Treasurer Henderson, 2<sup>nd</sup> by Secretary Hoefer, YES by Vice-Chairperson Smith, Assist. Sec-Treas Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to approve to move forward on updating sign in front of office, but to investigate a few other places in town that can do the work that may save some money.

**Consideration of and Take Possible Action regarding adding a structure or purchasing a building for additional storage for files:** No information currently. Item Postponed

**NEW BUSINESS** (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Manager Clinton informed the Board that she received an email from Cole Niblett with Gaver informing her that Kleinfelder has encountered more rock than anticipated and Garver has added a few more borings. They are requesting a supplement of \$7,100 for this extra work.

**OTHER BUSINESS:**

**Board approval of checks written in November:** Motion made by Treasurer Henderson, 2<sup>nd</sup> by Secretary Hoefer, YES by Vice-Chairperson Smith, Assist. Sec-Treas Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to approve checks written in November.

**FINANCIAL REPORT – November (See Attach #6 thru #8)**

**ADJOURNMENT 5:50 PM**

JERRY LEWIS, Chairperson

MARK SMITH, Vice-Chairperson

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

DUSTIN RUDOLF, Director

- Attach #1 Recorded Notice & Agenda
- Attach #2 Manager's Report
- Attach #3 Field Superintendent's Report
- Attach #4 Plant Superintendent's Report
- Attach #5 Sign Depot Quote
- Attach #6 thru #8 Financial Reports (November)