

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. 2, which was held on **Monday, December 8, 2025** at 5:30 P.M. Notice and Agenda were recorded at the County Clerk's Office at 1:57 P.M. and posted on the front door of the Rural Water Office at 5:00 P.M. on December 4, 2025. (See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Manager Regina Clinton, Reporter Nancy Parry and Field Superintendent Merle Pearce. Director Dustin Rudolf and Plant Superintendent Ryan Brown were both absent – excused.

Call for approval of the November 10, 2025 Minutes – Regular Meeting --- Minutes approved as mailed.

MANAGER'S REPORT (See Attach #2)

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

PLANT SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Consideration of and Take Possible Action regarding Pay App #1 – Elevated Storage Tank: Manager Clinton informed the Board that Pay App #1 in the amount of \$1,491,428.75 will be paid from the Choctaw/ARPA Moneys. Motion by Vice Chairperson Smith, 2nd by Treasurer Henderson, Yes by Secretary Hoefer, Assist Sec-Treasurer Bourne, Director Butlan and Chairperson Lewis to approve.

Consideration of and Take Possible Action regarding Work Change Directive #1 – Elevated Storage Tank: Field Superintendent Pearce explained to the Board that the drawings show a 6" feeding into the tank. He feels that it should be upgrade to a 12". JK with Garver called and spoke to Manager Clinton and said it looks to be about a \$48,000.00 upgrade. Motion made by Director Butlan, 2nd by Treasurer Henderson, Yes by Vice Chairperson Smith, Secretary Hoefer, Assist Sec-Treasurer Bourne, and Chairperson Lewis to approve Work Change Directive #1 – Elevated Storage Tank not to exceed \$50,000.00.

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Consideration of and Take Possible Action regarding lifting moratorium and purchasing more water from the City of Durant: Motion made by Vice Chairperson Smith, 2nd by Secretary Hoefer, Yes by Treasurer Henderson, Assist Sec-Treasurer Bourne, Director Butlan and Chairperson Lewis to leave moratorium in place and revisit in 3 months.

Consideration of and Take Possible Action regarding Jay Mauck Duplexes to be located on Hwy 70: Died for lack of motion.

Consideration of and Take Possible Action regarding approval of Notice of Public Hearing and Intent to File an Application for Financial Assistance: Manager Clinton informed the Board that this is one of the requirements for Rural Development application. Christy Shepherd with Public Finance Law Group suggested having the Public Hearing on January 12th @ 5:00 which is the night of our regular scheduled meeting due to convenience. Motion made by Treasurer Henderson, 2nd by Director Butlan, Yes by Vice Chairperson Smith, Secretary Hoefer, Assist Sec-Treasurer Bourne, and Chairperson Lewis to approve.

Consideration of and Take Possible Action regarding designation of \$3.00 rate increase: Motion made by Director Butlan, 2nd by Assist Sec-Treasurer Bourne, Yes by Vice Chairperson Smith, Secretary Hoefer, Treasurer Henderson, Assist Sec-Treasurer Bourne, and Chairperson to designate the \$3.00 rate increase to the Capital Improvement fund Monthly.

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Discussion on the Water Treatment Plant House: Manager Clinton informed the Board that she had received the contract back from the attorney with his revisions/suggestions. She stated that she hasn't had time to review it but, it did state that rent should be set at \$650.00/mo. She also needs to talk to the Plant Superintendent about how the on-call schedule will work if someone does move into the house.

OTHER BUSINESS:

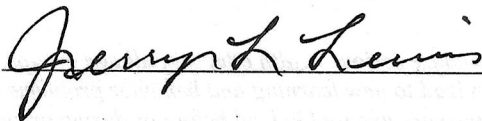
Board approval of checks written in November: Motion made by Treasurer Henderson, 2nd by Assist Sec-Treasurer Bourne, Yes by Vice Chairperson Smith, Secretary Hoefer, Director Butlan, and Chairperson Lewis to approve.

Board acknowledged receipt of Permit No. WT000007250755 – Water Supply Improvements
Phase I System Improvements

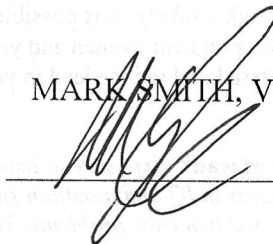
FINANCIAL REPORT – November (See Attach #5 thru #10)

ADJOURNMENT 6:00 PM

JERRY LEWIS, Chairperson



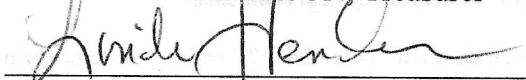
MARK SMITH, Vice Chairperson



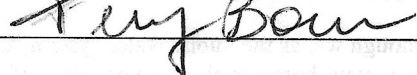
JOHN HOEFER, Secretary



LINDA HENDERSON, Treasurer



TERRY BOURNE, Assist. Sec-Treasurer



BRETT BUTLAN, Director



- Attach #1 Recorded Notice & Agenda
- Attach #2 Manager's Report
- Attach #3 Field Superintendent's Report
- Attach #4 Plant Superintendent's Report
- Attach #5 thru #10 – Financial Reports (November)