

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

9077 U.S. Hwy 70
P. O. Box 119
Mead, OK 73449-0119
Website: www.ruralwater2.com

Telephone (580) 924-8517
Fax (580) 931-3911
(TDD/TTY) - 711
Email: rwd2@totalnet.us

MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, December 12, 2022**, at 5:30 P.M. Notice and Agenda was recorded at the County Clerk's Office at 11:01 A.M. and posted on the front door of the Rural Water Office at 2:00 PM on December 8, 2022. (See Attach #1 for Recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Secretary John Hoefler, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Vice-Chairperson Mark Smith, Manager Regina Clinton, Assist. Reporter Brittany Harlin, Field Superintendent Merle Pearce and Water Plant Lead Operator, Mark Shelton. Director Dustin Rudolf was absent - excused.

Call for approval of the November 14, 2022. Minutes- Regular Meeting. Minutes approved as Mailed.

MANAGER'S REPORT (See Attach #2)

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

PLANT SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Consideration of and Take Possible Action regarding results of meeting with the City of Durant, Water Purchase Contract and billing for sewer service for the City of Durant:

Manager Clinton supplied the Board with the information that she obtained from Attorney, Steve Harris (See Attach #5). Since the Water Purchase Contract states that we can purchase up to 900,000 gallons per day, the Board voted to move forward with supplying subdivisions with water as per engineer's approval. They also voted to go with the Attorney's opinion pertaining to billing for sewer service for the City of Durant. Vote was as follows: Motion by Vice-Chairperson Smith, 2nd by Director Butlan, YES by Secretary Hoefler, Treasurer Henderson, Assist. Sec-Treas Bourne and Chairperson Lewis.

Consideration of and Take Possible Action regarding expansion of Water Treatment Plant and line upgrade in order to serve Choctaw Casino contingent on EPA/Choctaw Nation Grant: Postponed

This institution is an equal opportunity provider and employer. In accordance with Federal law and the U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the base of race, color, national origin, religion, sex, age, disability or familial status. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to U.S. Dept. of Agriculture, Director, Office of Adjudication, 1400 Independence Ave., S.W., Washington, D.C. 20250-0410, or by fax to (202) 690-7412 or email at program.intake@usda.gov

Consideration of and Take Possible Action regarding applying for loan for Treatment Plant Expansion – 5 MGD and other much needed improvements: Manager Clinton informed the Board that the interest rates on both a Rural Development Loan and a DWSRF Loan are fixed rates. The Board would like to include the line upgrade on Washington St from Mockingbird to Boss Tower in this loan. Motion made by Treasurer Henderson, 2nd by Chairperson Smith, YES by Assist. Sec-Treasurer Bourne, Secretary Hoefler, Director Butlan and Chairperson Lewis to move forward with finding an engineer for this project.

Consideration of and Take Possible Action regarding moving forward on the Blue River (Eagle Lake) Dam Rehab in phases as per Engineer Jason Henderson's proposal dated 9/14/2020 and revised on 8/21/2022: Manager Clinton informed the Board that we did not get the grant for this project and that Engineer Henderson advises that we move forward in phases on this project. Motion made by Vice-Chairperson Smith, 2nd by Treasurer Henderson, YES by Director Butlan, Secretary Hoefler, Assist Sec-Treas Bourne and Chairperson Lewis to move forward.

Consideration of and Take Possible Action regarding putting Parkhill on notice for Water Well #2: Manager Clinton informed the Board that nothing seems to be getting done on this project. Motion made by Vice-Chairperson Smith, 2nd by Treasurer Henderson, YES by Director Butlan, Secretary Hoefler, Assist Sec-Treas Bourne and Chairperson Lewis to be put on notice and have cost estimates by the January Board Meeting.

Consideration of and Take Possible Action regarding purchasing a back-up MRX (AMR Reader): Motion made by Secretary Hoefler, 2nd by Assist Sec-Treas Bourne, YES by Director Butlan, Treasurer Henderson, Vice-Chairperson Smith and Chairperson Lewis to purchase in the amount of \$8,500.00 (See Attach #6).

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Manager Clinton asked for approval of Pay Application #7 in the amount of \$15,105.00 – Avery Construction - 2021 CDBG Project – Mockingbird Lane Water System Improvements: Motion by Treasurer Henderson, 2nd by Vice-Chairperson Smith, YES by Director Butlan, Secretary Hoefler, Assist Sec-Treas Bourne and Chairperson Lewis to approve.

Engineer Henderson sent his recommendation to serve the Life Song of Nazarene Church with one (1) single meter (See Attach #7). Motion by Treasurer Henderson, 2nd by Vice-Chairperson Smith, YES by Director Butlan, Secretary Hoefler, Assist Sec-Treas Bourne and Chairperson Lewis to approve one (1) meter set, but we will not be responsible for the fire line.

OTHER BUSINESS:

Board approval of checks written in November: Motion made by Treasurer Henderson, 2nd by Vice-Chairperson Smith, YES by Secretary Hoefler Assist. Sec-Treasurer Bourne, Director Butlan, and Chairperson Lewis to approve checks written in November.

FINANCIAL REPORT – October (See Attach #8 thru #13)

ADJOURNMENT 6:15 PM

JERRY LEWIS, Chairperson

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

MARK SMITH, Vice-Chairperson

Attach #1 Recorded Notice & Agenda

Attach #2 Manager's Report

Attach #3 Field Superintendent's Report

Attach #4 Plant Superintendent's Report

Attach #5 Attorney's Opinion

Attach #6 Quote for Data Collector

Attach #7 Engineer's recommendation for Life Song of Nazarene Church

Attach #8 thru #13 Financial Reports (November)