

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday August 12, 2024**, at 5:30 P.M. Notice and Agenda were recorded at the County Clerk's Office at 1:02 P.M and posted on the front door of the Rural Water Office at 2:00 P.M. on August 8, 2024. (See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Manager Regina Clinton, Reporter Nancy Parry, Field Superintendent Merle Pearce, Water Plant Superintendent, Mark Shelton and Office Clerk Brittany Harlin. Director Brett Butlan arrived at 5:32.

Call for approval of the July 15, 2024, Minutes – Regular Meeting - Minutes approved as mailed.

MANAGER'S REPORT (See Attach #2)

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

PLANT SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Consideration of and Take Possible Action regarding Kleinfelder Proposal for Geotechnical Engineering Services for Water Treatment Plant Expansion – Choctaw/ARPA Project: Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treas Bourne, Yes by Vice-Chairperson Smith, Secretary Hoefer, Director Butlan, Director Rudolf and Chairperson Lewis to approve Kleinfelder Proposal (See Attach #5)

Consideration of and Take Possible Action regarding purchasing land for new Water Storage Tank: Field Superintendent Pearce informed the Board that the other landowner we were dealing with, Sammy Thomas, backed out. He has been in touch with Gary Clark about his land on Folsom just across the road from the Sammy Thomas Property, which is about ¾ of a mile from 49th. Gary is willing to sell us one acre for \$65,000.00 and we pay all closing costs. Motion made by Vice-Chairperson Smith, 2nd by Assist. Sec-Treas Bourne, Yes by Secretary Hoefer, Treasurer Henderson, Director Butlan, Director Rudolf and Chairperson Lewis to move forward in purchasing the land from Gary Clark once all legal paperwork has been done.

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Consideration of and Take Possible Action regarding purchasing more water from the City of Durant in lieu of applying for such a large loan: Secretary Hoefer stated his concerns about borrowing so much money and presented the other Board Members with approximate figures on what the monthly payment would be on \$30,000,000.00 (See Attach #6). Discussion only - No Action Taken.

Consideration of and Take Possible Action regarding authorizing Chairperson or Vice-Chairperson of the Board of Directors to sign Sub-Applicant Assurances and Verification for the OWRB FEMA High Hazard Potential Dams Grant FY24 Application: Manager Clinton informed the Board that Natalie Orbesen with OWRB had contacted her, and she that they will be receiving some funds for Dam Re-Hab and ours is one that is at the top of the list. She wants all paperwork to be in order, ready and waiting for funding. Motion made by Treasurer Henderson, 2nd by Director Rudolf, Yes by Vice-Chairperson Smith, Secretary Hoefer, Assist. Sec-Treas Bourne, Director Butlan, and Chairperson Lewis to authorize Chairperson Lewis to sign Sub-Applicant Assurances and Verification.

Consideration of and Take Possible Action regarding purchasing Ampstun Utility Billing Software (\$33,375.00 Set-Up & \$3,850.00/year) to replace Sequoyah Software: Motion made by Vice-Chairperson Smith, 2nd by Director Rudolf, Yes by Secretary Hoefer, Treasurer Henderson, Assist. Sec-Treas Bourne, Director Butlan, and Chairperson Lewis purchasing Ampstun Utility Billing Software (\$33,375.00 Set-Up & \$3,850.00/year) to replace Sequoyah Software as per Manager Clinton recommendation.

Consideration of and Take Possible Action regarding Pay Request #1 from Hydro Resources – Water Well #2: Postponed

Consideration of and Take Possible Action regarding moving forward on test hole for Water Well #3: Motion made by Treasurer Henderson, 2nd by Director Rudolf, Yes by Vice-Chairperson Smith, Secretary Hoefer, Assist. Sec-Treas Bourne, Director Butlan, and Chairperson Lewis to move forward on getting a cost per foot for digging a test hole for Water Well # 3 and revisit this item next month.

Consideration of and Take Possible Action regarding purchasing generator for office: Chairperson Lewis stated that this item has been previously approved.

Consideration of and Take Possible Action regarding lifting moratorium on adding more subdivisions to the system: Motion made by Vice-Chairperson Smith, 2nd by Director Butlan, Yes by Secretary Hoefer, Treasurer Henderson, Assist. Sec-Treas Bourne, Director Rudolf, and Chairperson Lewis to consult with Engineer Henderson about, if we purchase more water from the City of Durant, will we be able to service all or more of the additional subdivisions. This item will be revisited in 6 months.

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Manager Clinton discussed with the Board of Directors about getting involved with the Blue

River Foundation of Oklahoma and maybe doing a donation. Discussion only.

OTHER BUSINESS:

Board approval of checks written in July: Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treas Bourne, Yes by Vice-Chairperson Smith, Secretary Hoefler, Director Butlan, Director Rudolf and Chairperson Lewis to approve checks.

FINANCIAL REPORT – July (See Attach #7 thru #12)

ADJOURNMENT: 6:07 PM

JERRY LEWIS, Chairperson

MARK SMITH, Vice- Chairperson

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director

- Attach #1 Recorded Notice & Agenda
- Attach #2 Manager's Report
- Attach #3 Field Superintendent's Report
- Attach #4 Plant Superintendent's Report
- Attach #5 Kleinfelder Proposal
- Attach #6 Figures on \$30,000,000 Loan
- Attach #7 thru #12 Financial Reports (July)