

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, April 10, 2023**, at 5:30 P.M. Notice and Agenda was recorded at the County Clerk's Office at 10:46 A.M. and posted on the front door of the Rural Water Office at 11:00 A.M. on April 6, 2023. (See Attach #1 for Recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Vice-Chairperson Mark Smith, Secretary John Hoefler, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Director Dustin Rudolf, Manager Regina Clinton, Reporter Nancy Parry, Receptionist Brittany Harlin, Field Superintendent Merle Pearce and Water Plant Superintendent Mark Shelton. Chairperson Jerry Lewis was absent - excused. See Attach #2 for Sign-In Sheet for others present.

Call for approval of the March 7, 2023 Minutes – Special Meeting --- Minutes approved as mailed

Call for approval of the March 13, 2023 Minutes – Regular Meeting --- Minutes approved as mailed

MANAGER'S REPORT (See Attach #3)

FIELD SUPERINTENDENT'S REPORT (See Attach #4)

PLANT SUPERINTENDENT'S REPORT (See Attach #5)

BUSINESS:

Presentation of Engineer's Qualifications for expansion of Water Treatment Plant and line upgrade:

Cole Niblett was present to represent Garver Engineering and Alan Hutson and Clay Herndon were present to represent Freese & Nichols. Both presented their company's credentials and their ideas on how to approach this project.

Consideration of and Take Possible Action regarding well drillers for Water Well #2 Test Hole:

Manager Clinton informed the Board that Landon Allen with Parkhill had contacted her to let her know they have been in contact with Hydro and Eubanks to get new quotes on Test Hole for Water well#2. Item postponed for new quotes.

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Consideration of and Take Possible Action regarding taking over the Hilltop 4 Sewer System – 62

Residents: Died for lack of motion.

Consideration of and Take Possible Action regarding purchasing one (1) new vehicle to replace Unit #1 – Water Plant Vehicle: Directors were provided with a quote for a 2023 Ford F150 Crew Cab 4 Wheel Drive in the amount of \$45,481.40 (See Attach #6). Motion made by Treasurer Henderson, 2nd by Assist Sec-Treas. Bourne. Yes by Vice-Chairman Smith, Secretary Hoefer, Director Butlan and Director Rudolf to purchase one new Vehicle.

Consideration of and Take Possible Action regarding providing water service to Sandpoint Estates – 85 Lots - Ronnie Trent, Developer – Contingent on engineer’s approval: Motion made by Secretary Hoefer, 2nd by Treasurer Henderson, Yes by Vice-Chairman Smith, Assist Sec-Treas. Bourne, Director Butlan and Director Rudolf to approve contingent on engineer’s approval.

Vote to Convene to proposed Executive Session under Title 24, Section 307.B.1 of the Oklahoma Statutes to discuss:

Motion by Treasurer Henderson, 2nd by Assist Sec-Treas. Bourne, Yes by Vice-Chairman Smith, Secretary Hoefer, Director Butlan and Director Rudolf to convene to Executive Session.

Vote to Reconvene to Regular Session

Motion made by Treasurer Henderson, 2nd by Assist Sec-Treas. Bourne. Yes by Vice Chairman Smith, Secretary Hoefer, Director Butlan and Director Rudolf to reconvene to Regular Session.

Consideration of and Take Possible Action regarding engineer for expansion of Water Treatment Plant and line upgrade: Motion made by Treasurer Henderson, 2nd by Assist Sec-Treas. Bourne. Yes by Vice Chairman Smith, Secretary Hoefer, Director Butlan and Director Rudolf to hire Garver Engineering for this project.

OTHER BUSINESS:

Board approval of checks written in March: Motion by Treasurer Henderson, 2nd by Assist Sec-Treas. Bourne. Yes by Vice-Chairman Smith, Secretary Hoefer, Director Butlan and Director Rudolf to approve.

FINANCIAL REPORT – March (See Attach #7 thru #12)

ADJOURNMENT 6:30 PM

MARK SMITH, Vice-Chairman

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director