

Bryan County Rural Water, Sewer and Solid Waste Management District No. 2

9077 U.S. Hwy 70
P. O. Box 119
Mead, OK 73449-0119
Website: www.ruralwater2.com

Telephone (580) 924-8517
Fax (580) 931-3911
(TDD/TTY) - 711
Email: rwd2@totalnet.us

MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, May 9, 2022**, at 5:30 P.M. Notice and Agenda was recorded at the County Clerk's Office at 3:04 P.M. and posted on the front door of the Rural Water Office at 3:00 PM on April 07, 2022. (See Attach #1 for Recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Director Brett Butlan, Manager Regina Clinton, Reporter Nancy Parry, Receptionist Brittany Harlin, Field Superintendent Merle Pearce and Water Plant Lead Operator & wife, Mark & Shawna Shelton. See Attach #2 - Sign In Sheet for others present.

Call for approval of the April 11, 2022, Minutes – Regular Meeting. Minutes approved as Mailed

MANAGER'S REPORT (See Attach #3)

FIELD SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Acknowledge Eric Schmitz, representative for the Mullins Trust Property and the proposed "The Reserve" Subdivision regarding providing water service to this addition and possible cost share of line upgrade needed to serve to serve it: Eric Schmitz addressed the Board and gave them a little bit of information on this property. He stated that Camdon Homes in Dallas is willing to contribute \$86,000.00 to get a commitment for water. Our engineer has informed them that the only way that they can get water immediately is to upgrade the existing 6" line on Washington to 10" from Mockinbird Lane to Knight Dr. or they can wait until we get the 8" upgrade done on Mockingbird from Bryan Rd. to Silo. Once that is finished, Engineer Henderson will do another analysis and see if we will be able to serve them with the existing 6" on Mockingbird from Bryan to Washington. Mr. Schmitz is going to get with his partners and see if they can come up with some more funds to help upgrade the line for this new subdivision. Item Postponed. (See Attach #5)

This institution is an equal opportunity provider and employer. In accordance with Federal law and the U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the base of race, color, national origin, religion, sex, age, disability or familial status. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to U.S. Dept. of Agriculture, Director, Office of Adjudication, 1400 Independence Ave., S.W., Washington, D.C. 20250-0410, or by fax to (202) 690-7442 or email at program_intake@usda.gov

Consideration of and Take Possible Action regarding engineering and construction of Water Well #2, The Grove: Manager Clinton informed the Board that she had spoken with Kim Hornbuckle, WDB Engineering, and asked if they would be interested in working on this project. She stated that she is busy, but she requested that Manager Clinton send what information she has on the Water Well #2 and she would look it over. Manager Clinton informed the Board that Field Superintendent Pearce had gotten several business cards for engineering firms while he was at the ORWA Conference that she could contact also. Item Postponed

Consideration of and Take Possible Action regarding the request of engineer's qualifications for Water Plant expansion: Item Postponed

Consideration of and Take Possible Action regarding approval of Resolution #05092022 to make grant application to the Bureau of Reclamation, WaterSmart Drought Response Program to aide in construction of Water Well #2 – 50% Match - \$500,000: Manager Clinton informed the Board that she is applying for this grant and this resolution is needed to complete the application. Motion by Vice Chairperson Smith, 2nd by Director Butlan, Yes by Secretary Hoefler, Treasurer Henderson, Assist. Sec-Treasurer Bourne, Director Rudolf, and Chairperson Lewis to adopt.

Consideration of and Take Possible Action regarding awarding bid on 2010 and 2011 Ford Work Trucks: Manager Clinton informed the Board that the highest bid received was \$3,050.00. She requested to try and sell them outright. Motion made by Vice Chairperson Smith, 2nd by Assist. Sec-Treasurer Bourne, Yes by Secretary Hoefler, Treasurer Henderson, Director Butlan, Director Rudolf, and Chairperson Lewis to repost Trucks for sale for another month.

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Field Superintendent Pearce addressed the Board about replacing our chlorine tester and PH meter with a New PPA Portable analyzer for the field. This machine will test for PH, CL2, Alkalinity, Iron, etc

Motion made by Vice Chairperson Smith, 2nd by Director Butlan, Yes by Secretary Hoefler, Treasurer Henderson, Assist. Sec-Treasurer Bourne, Director Rudolf, and Chairperson Lewis to purchase this from Hach for \$5683.64 (See Attach #6)

OTHER BUSINESS:

Board approval of checks written in April: Motion by Treasurer Henderson, 2nd by Assist. Sec-Treasurer Bourne, Yes Vice-Chairperson Smith, Secretary Hoefler, Director Butlan, Director Rudolf, and Chairperson Lewis to approve checks written in April.

FINANCIAL REPORT – April (See Attach #7 thru #12)

ADJOURNMENT 6:16 PM

JERRY LEWIS, Chairperson

MARK SMITH, Vice-Chairperson

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director

- Attach #1 Recorded Notice & Agenda
- Attach #2 Sign in Sheet
- Attach #3 Manager's Report
- Attach #4 Field Superintendent's Report
- Attach #5 Eric Schmitz's Request
- Attach #6 HACH Quote
- Attach #7thru #12 Financial Reports (April)