

Bryan County Rural Water, Sewer and Solid Waste Management District No. 2

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, July 11, 2022**, at 5:30 P.M. Notice and Agenda was recorded at the County Clerk's Office at 2:25 P.M. and posted on the front door of the Rural Water Office at 3:00 PM on July 7, 2022. (See Attach #1 for Recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Manager Regina Clinton, Assist. Reporter Brittany Harlin and Field Superintendent Merle Pearce. Director Brett Butlan was absent – excused. See Attach #2 - Sign In Sheet for others present.

Call for approval of the June 13, 2022, Minutes – Regular Meeting. Minutes approved as mailed

MANAGER'S REPORT (See Attach #3)

FIELD SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Consideration of and Take Possible Action regarding engineering and construction of Water Well #2, The Grove: Manager Clinton informed the Board that he had called the references for Parkhill and Meyer and both received great reviews. Motion by Vice-Chairperson Smith, 2nd by Assist. Sec-Treasurer Bourne, YES by Secretary Hoefer, Treasurer Henderson, Director Rudolf and Chairperson Lewis to enter into a contract with Parkhill for the construction of Water Well #2, The Grove and continue the search for engineer for Water Plant expansion.

Consideration of and Take Possible Action regarding the request of engineer's qualifications for Water Plant expansion: Item discussed and covered in Agenda Item #1.

Consideration of and Take Possible Action regarding Pay Application #2 – Avery Construction - 2021 CDBG Project – Mockingbird Lane Water System Improvements: Motion by Vice-Chairperson Smith, 2nd by Treasurer Henderson, Yes by Assist. Sec-Treasurer Bourne, Secretary Hoefer, Director Rudolf, and Chairperson Lewis to approve Pay Application #2 – Avery Construction - 2021 CDBG Project – Mockingbird Lane Water System Improvements for \$55,258.66. This will be the first draw on the CDBG funds.

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Consideration of and Take Possible Action regarding Jim Roberts, CP&Y, evaluating the water at Water Well #1 to see why the PH is so high; Motion by Vice-Chairperson Smith, 2nd by Treasurer Henderson, Yes by Assist. Sec-Treasurer Bourne, Secretary Hoefler, Director Rudolf, and Chairperson Lewis to have Parkhill look into this while they are working on Water Well #2, The Grove.

Consideration of and Take Possible Action regarding changing cost to purchase bulk water from \$5.00 per 1,000 to \$10.00 per 1,000: Manager Clinton informed the Board that the cost to produce water is currently about \$10.00/1,000. Motion made by Treasurer Henderson, 2nd by Vice-Chairperson Smith, Yes by Assist. Sec-Treasurer Bourne, Secretary Hoefler, Director Rudolf, and Chairperson Lewis to increase minimum to \$10.00 per 1,000.

Consideration of and Take Possible Action regarding increasing reactivation fee; Manager Clinton informed the Board that we currently charge a new membership fee plus a \$50 reactivation fee to drop the meter back in, but now when we do drop a meter in, it is an AMR, which are more expensive than the meters that were originally paid for in the initial installation. Motion made by Treasurer Henderson, 2nd by Vice-Chairperson Smith, Yes by Assist. Sec-Treasurer Bourne, Secretary Hoefler, Director Rudolf, and Chairperson Lewis to charge the membership fee plus the cost of the meter.

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Field Superintendent Pearce informed the Board that he currently has over 100 meters on backorder and the supplier cannot give us a date of when we will receive them. He has found a supplier in Texas that has 200 chamber meters that we can use until we can get more Mach10s. The Board advised that if we need them, order them, the decision is left up to management.

OTHER BUSINESS:

Board approval of checks written in June: Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treasurer Bourne, Yes by Vice-Chairperson Smith, , Secretary Hoefler, Director Rudolf, and Chairperson Lewis to approve check written in June

FINANCIAL REPORT – June (See Attach #5 thru #10)

ADJOURNMENT 6:10 PM

JERRY LEWIS, Chairperson

MARK SMITH, Vice-Chairperson

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

JOHN HOEFER, Secretary

DUSTIN RUDOLF, Director

Attach #1 Recorded Notice & Agenda
Attach #2 Sign in Sheet
Attach #3 Manager's Report

Attach #4 Field Superintendent's Report
Attach #5 thru #10 Financial Reports (June)