

**Bryan County Rural Water, Sewer and Solid Waste Management  
District No. 2**

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**MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS**, Bryan Co. Rural Water Dist. #2, which was held on **Monday, April 12, 2021** at 5:30 P.M. Notice and Agenda was recorded at the County Clerk's Office at 1:33 PM and posted on the outside bulletin board of the Rural Water Office at 2:00 PM on April 8, 2021. (See Attach #1 for recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefler, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Director Brett Butlan, Manager Regina Clinton, Reporter Nancy Parry. Field Superintendent Merle Pearce was absent. Others Present: Engineer, James Roberts with CPY and Brent Lyday and Associates (See Attach #2).

Call for approval of the March 8, 2021 Minutes – Regular Meeting. Minutes approved as mailed.

**MANAGER'S REPORT** (See Attach #3)

**FIELD SUPERINTENDENT'S REPORT** (See Attach #4)

**BUSINESS:**

**Consideration of and Take Possible Action regarding water service for new builds at Lake Durant – Brent Lyday:** Mr. Lyday informed the Board that there would be 2 houses per lot with lots being 5 Acre tracts. He also stated that Field Superintendent Pearce had informed him that we would have to upgrade the water line from a 4" to a 6". Manager Clinton informed him with this upgrade it would have to be engineered. Vice-Chairperson Smith stated that we would have to refer to the engineer. Manager Clinton asked Mr. Lyday to send her a map of their proposal and she would get with our Engineer.

**Consideration of and Take Possible Action regarding awarding bid for Water Well #2 at Folsom Water Storage Tank:** Manager Clinton informed the Board that she is working with Jim Grider, Choctaw Nation, to see if they would be willing to fund part of this project. Motion made by Treasurer Henderson, 2<sup>nd</sup> by Director Rudolf, Yes by Vice-Chairperson Smith, Secretary Hoefler, Assist. Sec-Treasurer Bourne, Director Butlan, and Chairperson Lewis to award the bid for Water Well #2 at Folsom Water Storage Tank to Layne Christensen Co. for \$877,744.00 (See Attach #5).

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**Consideration of and Take Possible Action regarding signing Contract Documents for Water Well #2 at Folsom Water Storage Tank:** Motion made by Secretary Hoefer, 2<sup>nd</sup> by Assist. Sec-Treasurer Bourne, Yes by Vice-Chairperson Smith, Treasurer Henderson, Director Butlan, Director Rudolf and Chairperson Lewis to authorize Chairperson Lewis to sign the Contract Documents for Water Well #2 once Engineer Roberts has them ready.

**Consideration of and Take Possible Action regarding moving forward on the line upgrade from the proposed Crosswind Addition south on Ranchette Rd. to Max Rd & then West on Max Rd:** Motion made by Vice-Chairperson Smith, 2<sup>nd</sup> by Secretary Hoefer, Yes by Treasurer Henderson, Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to move forward on the line upgrade from the proposed Crosswind Addition south on Ranchette Rd. to Max Rd & then West on Max Rd. As per the agreement signed by Jason Mauck agreeing to provide all labor for upgrading water line from 2" to 6", the District will supply all materials. Estimated project cost for pipe installation as well as tapping all existing customers to the 6" - \$72,765.97. (See Attach #6 & #7)

**Consideration of and Take Possible Action regarding purchasing a Zero Turn Mower for Water Plant grounds:** The Board was provided with 3 quotes (See Attach #8). Motion made by Secretary Hoefer, 2<sup>nd</sup> by Director Butlan, Yes by Vice-Chairperson Smith, Treasurer Henderson, Assist. Sec-Treasurer Bourne, Director Rudolf and Chairperson Lewis to approve purchasing a Cheetah 38 HP Zero Turn Mower for Water Plant grounds.

**Consideration of and Take Possible Action regarding Durant Victory Subdivision and Donna Tyler – Easement:** Manager Clinton informed the Board that she had received a letter from Criswell & Criswell. They are representing Donna Tyler on the easement problem. Manager Clinton has replied to the letter and she is waiting to hear back from him. She also provided the Board with a map showing the alternative route that the representatives of Durant Victory have requested us take if we cannot obtain easement from Mrs. Tyler. (See Attach #9 & #10)

**NEW BUSINESS** (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Manager Clinton informed the Board that the District would not qualify for the 2<sup>nd</sup> Draw on the Payment Protection Program due to our not showing a loss in income at any time.

**OTHER BUSINESS:**

**Board approval of checks written in March:** Motion made by Treasurer Henderson, 2<sup>nd</sup> by Director Butlan, Yes by Vice-Chairperson Smith, Secretary Hoefer, Assist. Sec-Treasurer Bourne, Director Rudolf and Chairperson Lewis to approve checks written in March.

**FINANCIAL REPORT – March (See Attach #11 thru #15)**

**ADJOURNMENT 6:14 PM**

JERRY LEWIS, Chairperson

MARK SMITH, Vice- Chairperson

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JOHN HOEFER, Secretary

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LINDA HENDERSON, Treasurer

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TERRY BOURNE, Sec-Treasurer

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DUSTIN RUDOLF, Director

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BRETT BUTLAN, Director

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- Attach #1 Notice & Agenda
- Attach #2 Brett Lyday's request to be put on agenda
- Attach #3 Manager's Report
- Attach #4 Field Superintendent's Report
- Attach #5 Bid Tab for Well #2
- Attach #6 Agreement with Jason Mauck
- Attach #7 Cost Estimate for materials for S. Ranchette Rd & Max Rd upgrade
- Attach #8 Quotes for Zero Turn Mower
- Attach #9 Letter from Criswell & Criswell & Manager Clinton's response
- Attach #10 Durant Victory Representatives alternate route request
- Attach #11 thru #15--- Financial Reports (March)